

# HM METROPOLITAN DISTRICT NO. 4 (“DISTRICT”)

8390 E. Crescent Pkwy., Suite 300  
Greenwood Village, CO 80111  
Phone: 303-779-5710  
www.hmmetrodistricts.com

## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** December 4, 2024

**TIME:** 2:00 p.m.

**LOCATION:** Microsoft Teams Videoconference

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:

**[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NDM2YjgzMWEtZTY0OC00MTc2LTgyNzItMDJhOWJmNDdkOTJm%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2278e91a46-bdcc-4fe5-980c-8ff3dcc70755%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDM2YjgzMWEtZTY0OC00MTc2LTgyNzItMDJhOWJmNDdkOTJm%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2278e91a46-bdcc-4fe5-980c-8ff3dcc70755%22%7d)**

Meeting ID: 254 572 485 999  
Passcode: ZBWxE6

To attend via telephone, dial 720-547-5281 and enter Conference ID: 924 401 657#

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Henry (Rick) Wells	President	May, 2027
Mark T. Throckmorton	Secretary	May, 2025
Vacant		May, 2025
Ferdinand L. Belz, III	Assistant Secretary	May, 2027
Blake Fulenwider	Assistant Secretary	May, 2025

### **I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices. Approve Agenda.
- C. Discuss and consider adoption of Resolution of the District’s Intent to Return to Active Status and authorize necessary actions associated therewith (enclosure).
- D. Public Comment.  
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Acknowledge the resignation of Marcia A. Lujan from the Board of Directors of the District effective March 31, 2023.
- F. Discuss vacancy on the Board and consider the appointment of Matthew Stewart to the Board of Directors of the District. Administer Oath of Office.

Consider appointment of  
officers.

President:

Secretary:

Treasurer:

Assistant Secretary:

Assistant Secretary:

- G. Review and consider approval of minutes of the October 18, 2021 Special Board meeting (enclosure).
- H. Discuss business to be conducted in 2025 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates (proposed dates/time: first Wednesday of March, June, September and December 2025 at 2:00 p.m.) and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
- I. Discuss Section 32-1-809, C.R.S., reporting requirements (Transparency Notice) and mode of eligible elector notification for 2025 (post on SDA website).

**II. FINANCIAL MATTERS**

- A. Ratify approval of the preparation, execution and filing of 2021 Application for Exemption from Audit (enclosure).
- B. Ratify approval of appointment of District Accountant to prepare 2024 and 2025 Budgets.
- C. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money (enclosures - draft budget and resolution).
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – preliminary assessed valuation, draft budget and resolutions).
- E. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”). Direct

District Accountant to file the Certification with the Assessor and other interested parties.

- F. Consider appointment of District Accountant to prepare 2026 Budget.
- G. Consider appointment of District Accountant to prepare Application for Exemption from Audit for 2024.

### **III. LEGAL MATTERS**

- A. Ratify approval of adoption of Resolution Calling Regular Election for Directors May 2, 2023 (enclosure).
- B. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.
- C. Review and consider adoption of Resolution Amending Policy on Colorado Open Records Act Requests (enclosure).
- D. Conduct public hearing to consider inclusion of approximately 110.27 acres of property owned by DIBC 56<sup>th</sup> and E-470, LLC into the District boundaries (enclosure – Petition for Inclusion) and consider adoption of Resolution for Inclusion of Real Property (enclosure).
- E. Conduct public hearing to consider exclusion of approximately 0.230 acres of property owned by DIBC Cargo, LLC out of the District boundaries (enclosure – Petition for Exclusion) and consider adoption of Resolution for Exclusion of Real Property (enclosure).

### **IV. MANAGER MATTERS**

- A. Authorize renewal of District’s insurance and Special District Association (SDA) membership for 2025. Discuss changes needed to property schedule (if any) (to be distributed).
- B. Acknowledge responsibility of HM Metropolitan District No. 1 to comply with ADA requirements on the shared “HM” website and authorize necessary actions in connection therewith.

### **V. CAPITAL IMPROVEMENTS**

### **VI. OTHER BUSINESS**

### **VII. ADJOURNMENT**

**There are no regular meetings scheduled for the remainder of 2024**